



Al-Bayan Bilingual School

ROADMAP FOR REOPENING

Academic Year 2021-2022

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1. Introduction

Continuity of learning during the COVID-19 pandemic has provided great challenges for education systems around the world. Physically reopening schools will be something that will require an entire community to come together in support of continued, in-person learning for our students.

BBS is committed to having our students return to in-person, on-campus learning as soon as is safely possible, and in line with all relevant government authority advice and guidance.

This document sets out the roadmap with which we will transition our students back to on-campus learning at BBS in as safe a manner as possible.



2. Principles that will guide our reopening

Principle 1:

Adherence to our Mission, Values, and Guiding Statements as we make difficult decisions related to all aspects of teaching, learning, and campus operations. These will be the beacons that will guide our path forward.

Principle 2:

The Health, Safety, and Well-being of all members of our school community are of paramount importance. All plans and actions contained in this document have this central tenant as their cornerstone.

Principle 3:

There is no way to eliminate all risk, in any situation. This document outlines the various, detailed ways in which we will comprehensively mitigate against all reasonable and known risks, as much as possible, knowing that there will remain some small risk in anything we do.

Principle 4:

This is 'not business as usual'. This is not even about 'getting back to normal'. This document outlines new, improved ways of doing things both now and into the future in sustainable and productive ways. Being open to, and embracing change, is a common thread throughout this document.

3. Key Timelines

Phase 1	Phase 2	Phase 3	Phase 4
Familiarization & socialization transition	On-campus learning at 50% capacity (on a reduced/modified schedule of 4hrs)	On-campus learning at 50% capacity (school-day increased from 4hrs to regular hours).	On-campus learning at 100% capacity
1 week	2 weeks	2 weeks	As indicated by relevant authorities
The focus is on having students familiar with being on campus again, showing them the appropriate procedures, and socialization. No academics.	Each class is split into 2, with students attending every other day. Teaching is synchronous. (ES is not finalized yet)	Each class is split into 2, with students attending every other day. Teaching is synchronous.	Full on-campus learning at the regular schedule.

Parent/Student Orientation and Familiarization Sessions for one week:

Grade	Tuesday August 31	Wednesday September 1	Thursday September 2	Sunday September 5	Monday September 6	Tuesday September 7	Wednesday September 8	Thursday September 9
PreK		Pre-K Orientation Day Staggered Groups of 5 students on campus	First day Pre-K Staggered entry days Group of 5 reduced hours	Pre-K Staggered entry days Group of 5 reduced hours	Pre-K Staggered entry days Group of 5 reduced hours	Pre-K Staggered entry days Group of 5 reduced hours	Pre-K Staggered entry days Group of 5 reduced hours	First Day for Pre-K
KG1	KG1 Orientation Day Groups of 5 students on campus	First Day for KG1 Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule		
KG2	KG2 Orientation Day Groups of 5 students on campus	First Day for KG2 Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule	Groups of 5 students Reduced 4 hours schedule		

Grade	Tuesday August 31	Wednesday September 1	Thursday September 2	Sunday September 5	Monday September 6	Tuesday September 7
1		Grade 1 Staggered Orientation Groups of 5 students On campus	First day of school for Grade1 Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule
2	Virtual Orientation Grade 2-5 Students and Parents	First day of school for Grades 2-5 Groups of 5 Reduced schedule	Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule	Groups of 5 Reduced 4-hour schedule
3	Virtual Orientation Grade 2-5 Students and Parents	First Day of school Staggered Entry Groups of 12 Reduced schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule
4	Virtual Orientation Grade 2-5 Students and Parents	First Day of school Staggered Entry Groups of 12 Reduced schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule
5	Virtual Orientation Grade 2-5 Students and Parents	First Day of school Staggered Entry Groups of 12 Reduced schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule	Groups of 12 Reduced 4-hour schedule
6	First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule
7		First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule
8			First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule
9	First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule
10		First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule
11		First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule
12	First day of school - On-campus orientation 50% capacity	On-campus orientation 50% capacity	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule	Reduced 4-hour schedule

MS Orientation will be via Zoom August 25, 26, & 29.

HS Orientation will be via Zoom August 25 for Grades 9 & 10, August 26 for Grades 11 & 12

4. Social and Emotional Learning and Wellbeing

Preschool

1. Host a virtual visit to the Preschool for parents and students showing them the changes that have been made for children's safety (ie: temperature check, wearing masks, social distancing markers, washing hands, elbow coughing and sneezing.) Post a video recording to be viewed
2. Onsite - Counselors will visit classrooms on a rotation schedule to lead discussions and provide support
3. Homeroom teachers will visit with students and parents via Zoom prior to blended learning onsite to give them a virtual classroom tour with expectations* for arrivals. Teachers will also post a pre-recorded video message that parents and students can view at a convenient time.
4. Introduce new procedures for social distancing, hand washing, moving around, sitting in class etc. via poster, brochure, video formats PRIOR to students' arrival on campus to help minimize the level of anxiety.
5. Staff will attend a workshop provided by the PS counselors on the social and emotional wellbeing of students .
6. Specials teachers and subs will be assigned to classrooms to provide extra assistance on a rotation schedule basis during the staggered entry for reopening.
7. Seek help from the learning support specialist if the need arises and begin the process should there be concerning behaviors over a consistent length/period of time and no progress is indicated.

Additional supports and Activities:

8. Offer parent emails summarizing the PS virtual visit to make sure they have everything they need.
9. Use the staggered entry system for our young ones so counselors can support the kids emotionally, in an intense way by visits to their classrooms.
10. Conduct a virtual workshop to prepare our staff in understanding the students' social and emotional needs for re-opening and possible separation anxiety from parents and caregivers.
11. Use the CST process with teachers, if needed, for emotional support of students.
12. The counselor will join the parent virtual chat meeting with the admin once a month to visit with parents and listen to their comments.
13. Virtual Morning Routine will continue to be shared via pre-recorded videos daily by specials teachers to offer continuity and stability for students.

Elementary School

Counselors' interventions and support on campus:

1. Individual counseling (referral based)
2. Group counseling (social emotional needs)
3. Delivering of the guidance curriculum on a whole school level

Dean of Student's interventions and support on campus:

1. Selective interventions (referral based)
2. Group interventions (behavior and academic needs)
3. Positive Behavior Management

Expected modes of delivery:

1. In-person group sessions with students
2. Electronic materials for parents and students posted on the platforms

Procedures and measures to be taken to support community with the transition to studying on campus:

1. Check on red flags/students with a history of anxiety/poor self-control. Use data from the counseling files, attendance data, and referrals to plan interventions. Organize small group/individual counseling sessions to support the students at risk, with the transition.
2. Introduce new procedures for social distancing, hand washing, moving around, sitting in class etc. in a poster, brochure, video formats PRIOR to students' arrival on campus. This should help minimize the level of anxiety.
3. Reinforce new behaviors and procedures with the students on campus during the first month.
4. Introduce and practice new types of greetings for students and staff.
5. Psychoeducation about anxiety/impulse control (symptoms, tips and strategies).
6. Support and guide teachers with organizing restorative community circles every morning (in class assembly) for students to share their thoughts and feelings. Ensure that the students remain physically in their seats with the recommended social distancing.
7. Have scheduled weekly group meetings with students in person in their classroom (Counselors Corner). Use the contact time with the students to address social-emotional issues (self-regulation, self-awareness, friendship) or practice the behaviors. Provide students with accurate information about COVID19 and answer any related questions.
8. Change the physical layout in the office ensuring the recommended social distance between a student and counselor/DoS.
9. Be physically available for the students during the first month of returning on campus by observing some of their lessons daily.
10. Collaborate with homeroom teachers to set appointments for students with a counselor when needed.
11. Produce monthly newsletters for parents and students with tips and strategies for a smooth transition

Resources:

1. New types of greetings poster/video
2. What is anxiety? What can you do? Brochure.
3. Control your impulses, STOP poster, read aloud.
4. Newsletters
5. Welcome back on campus! Video/brochure with suggested behaviors/procedures.

Middle School

To ensure a smooth transition from online to blended scenarios, MS teachers provide for students during Zoom sessions opportunities for a variety of student (peer to peer) interaction: one on one, small group, and whole class.

Additional supports and Activities:

To ensure each student has equal access to learning with their teachers and to provide social-emotional support by their counselor, MS Administration will continue to promote use of daily Office Hours / Study Hall. Parents are reminded of these opportunities during the MS Admin weekly virtual coffee session on Thursday afternoons.

For students with special learning needs, MS administrators, counselors and LS Specialists make referrals to the Educational Psychologist for counseling and screening. The recommendations and referrals are initiated by their own assessments, on behalf of individual teachers, and on behalf of grade level teams. The Educational Psychologist is also available for direct consultation with parents, teachers, and counselors and to conduct classroom observations, at the request of teachers.

High School:

To ensure each student has equal access to learning with their teachers and to social-emotional support with their counselor, HS Administration will continue to promote use of daily Office Hours / Study Hall. Parents are reminded of these opportunities during the HS Admin virtual coffee session on Thursday afternoons.

For students with special learning needs, HS administrators, counselors and the Academic Learning Support teacher make referrals to the Educational Psychologist for counseling and screening. The recommendations and referrals are initiated by their own assessments, on behalf of individual teachers, and on behalf of grade level teams. The Educational Psychologist is also available for direct consultation with parents, teachers, and counselors and to conduct classroom observations, at the request of teachers.

Key Staff:

Role	Division	Name	Email
Education Psychologist	Pre-K to Grade 12	Mr. Chad Ablang	chad.ablang@bbs.edu.kw
Counselors	PS	Ms. Saba Nosheen	
		Ms. Kiana Barclift	
	ES	Ms. Tharwat Saraeb	tharwat.saraeb@bbs.edu.kw
		Ms. Arlisha Bailey	
		Mr. Fawaz Albahou	
		Mr. Ramzi Al Hout	ramzi.alhout@bbs.edu.kw
	MS	Mr. Elias Barcha	elias.barcha@bbs.edu.kw
		Ms. LaQuisha Nelson	laquisha.nelson@bbs.edu.kw
	HS	Ms. Jeanette Johnson	jeanette.johnson@bbs.edu.kw
		Ms. Mary Anderson	mary.anderson@bbs.edu.kw
		Ms. Yonsuetta Johnson	yonsuetta.johnson@bbs.edu.kw
Dean of Students	ES	Ms. Maysaa Sioufi	maysaa.sioufi@bbs.edu.kw
	HS	Mr. Ahmed Osman	ahmed.osman@bbs.edu.kw

5. Physical Health and Safety

There are certain procedures and protocols that are set in order to support the safe reopening of the school.

Masks: All persons in the school above the age of 6 are required to wear masks.

Face shields: are not recommended for students.

Desks: They will be set at a distance of 1.5 meters apart. Floor marks will be used in the classrooms to ensure that desks stay apart. Teacher's desk will be positioned in the front of the classroom at a safe distance from the first row of desks.

Hallways: Safety markings will be set up at 1.5 meters throughout hallways. One-way flows will be marked as well.

Sanitizers: They are placed all around the campus.

Desk shields: Will be used in offices. They will not be used for students. Click here for [ARTICLE](#)

Cleaning and Hygiene procedures: Increased cleaning and sanitization will be conducted several times a day especially for frequent touch points such as: door handles, light switches, rails. A thorough cleaning of the school buildings and furniture will be done everyday. A thorough deep cleaning and sanitizing of the campus will be conducted every weekend.

[Movement of people in, out, and through buildings:](#)

All movement of students around and within the building is to be supervised by an adult and adhere to the expected two meters distance indoors and 1.5 meters outdoors. When students are moving around the building, they will follow the following expectations which will consistently be reinforced by all teachers:

[Expectations for all:](#)

- Everyone washes/sanitizes hands before moving to another section of the school.
- Move on the right when moving up and down the stairs and through the hallways.
- Do not hold onto the banister when moving up and down the stairs.
- Move up and down the stairs one step at a time.
- Stay five steps apart on the stairs.
- Keep hands and bodies to him/herself.
- Anyone using the elevator must sanitize hands before entering the elevator.
- Two people can use the elevator at a time.
- When exiting the elevator, hands must be sanitized.
- The use of masks and gloves will be as determined by guidance provided by the Ministry of Health.

[Expectations for students:](#)

- Students will be allowed in the building at the assigned staggered start time.
- Students will enter the building without parents at their assigned entrance door.
- Students must adhere to the 2-meter rule when entering and exiting the building.
- Students bring only the minimal amount of materials to school that is needed for learning.
- Students must wash/sanitize hands before entering the classroom.
- Students will be taken to their designated dismissal point in the afternoon by teachers. When parents (or a responsible adult) are there to pick up their child, the student will be released by the teachers.

[Expectations for parents:](#)

- Parents will arrive at the assigned staggered start time and dismissal time; it is very important to keep to these times to encourage social distancing.
- Parents drop off their children outside of the gates.
- Parents are encouraged to deliver older students at the car drop off.
- Parents will pick up children at the designated dismissal area.

[Expectations for staff:](#)

- Staff may enter through various entrances and the same routine temperature checking will continue.
- Staff must sanitize hands when entering the building.
- Staff need to use the two-meter distancing when entering and leaving the building.
- Staff will take their classes to the dismissal areas (for PS and ES).

Entering and Exiting the Classroom:

Beginning of the day:

- Before removing any clothing or items from their bags, students must wash their hands for 20 seconds, or use the available hand sanitizer.

During the day:

- Students must wash their hands (or use hand sanitizer) before they enter the classroom; this is at the beginning of the day, after recess, after PE, after using the toilet or any other time they enter the room
- Students must wash their hands (or use hand sanitizer) when they exit the classroom; this is at the end of the day, before going to recess, before going to PE, before going to the toilet or any other time they leave the room

End of the day:

- Students sanitize their hands before walking out of the door.
- Students collect all their things and take them home. They must not leave anything in the tray.

Expectations around use of classroom materials:

Teachers, nannies, and helpers will maintain the sanitizing of the classroom and materials. All toys (Pre-School) must be washed twice daily. If they cannot be washed they must be packed away.

- Students bring their own pencil cases from home so materials will not be shared
- Children cannot bring personal toys to school
- All toys and manipulatives to be washed after school (PS and ES)
- Soft toys and pillows/cushions/blankets are removed from the classroom

iPads, laptops, and computers:

- Must not be shared while using
- Need to be wiped before and after use several times daily
- Students must wash hands before and after use

Other class equipment/ material:

- Whiteboards and markers wiped down after use. Teachers will use their own labelled personal set of whiteboard markers and pens.
- Class pencils/pens wiped down after use
- Scissors/glue sticks/rulers wiped down after use (materials are not shared)
- Other art materials i.e. pastels etc. used, cleaned and then packed away
- No playdough/plasticine/clay should be used
- Classroom libraries closed. Instead; a small selection of books available daily. Once a child has read the book it is packed away and wiped at the end of the day. Or, students have their reading book/s which they keep with their other belongings. If it is finished, it is then wiped and packed away.
- Teachers have a box of books relevant for the day which they use, clean, and pack away.

Nurse procedures

Sick students

- Students who show signs of illness or have a temperature of 37.5 C or higher will be sent to the nurse and will be kept in the school isolation room, while they await collection by a parent or responsible adult. The nurse will phone a parent to arrange the immediate pick up of the sick child.
- The relevant authorities will be notified according to Ministry guidelines.

What if a student becomes ill at school?

- Nurse's office will be available for students who will need to be sent home due to illness or injury.
- An isolation room will be available in close proximity (but separate from) the Nurse clinic for students or staff who display COVID-like symptoms. Three isolation areas were assigned and prepared.

**There will be random temperature checking at different times during the day.

COVID DASHBOARD:

To keep the community informed, BBS will share an updated COVID-19 Dashboard. No personal information will be given.

Notification procedures:

What happens if there is a *suspected* staff or student COVID case?

If it is a **student**, he/she will be immediately removed from class and sent to the closest isolation room in the school. The parent will be contacted for immediate pick-up.

If it is a **staff member**, they will go home immediately.

All areas which may have been accessed by the suspected case will be thoroughly cleaned and sanitized. Tracing will be conducted to identify those who may have come in contact with the suspected case.

The school nurse will then be in contact with the student's family or the staff member, to advise on next steps including the required period of self-isolation and testing procedures.

What happens if there is a *confirmed* staff or student COVID case?

The school must be notified immediately; the student or staff member will not be able to return to school until they bring a PCR report stating that they have recovered. The school nurse will start the contact tracing procedures:

- If it's a student / class teacher, the whole group has to be quarantined.
- The class room will be closed for 24 hours for ventilation, deep cleaning and disinfecting after 24 hours.
- A communication letter will go to the parents of all classmates.
- A communication letter will go to the staff of the concerned school.
- The school nurse will contact the parents of the confirmed Covid student / staff to inform them about the procedures and will follow up.

What happens if a child has been in contact with a confirmed COVID case outside of school?

The student must not come to school (and must follow the quarantine protocol for direct contacts with positive cases.) The school nurse should be notified immediately by the parent. The nurse will then gather additional information from the family regarding the date of exposure, (and will inform the parents of the next steps to follow- as per MOH procedures - once done - and possible contact tracing within the school. (contact tracing at school will be done only when the student himself/herself tested positive).

- Flow charts explaining all of the above scenarios are under process and will be ready before school reopening for students, as only then we will be notified of MOH - school health department- instructions and procedures.

6. Flowchart for suspected or confirmed cases



Guidelines for Suspected COVID-19 Cases



What happens when ...

A Student/Staff tested **Positive** in class pod for COVID-19

1. Positive case must immediately notify the school and the school nurse.
2. Positive case to remain home & follow MOH guidance.
3. The school nurse will trace all close contacts at school & follow the school confirmed case procedures (Keeping record / communication / disinfection...)
4. The school nurse / MOH will communicate with parents of the students who are now considered a close contact. In addition the school will follow up with parents as per previous communication.
5. For students considered a close contact, parents must come to collect their child. The student will be isolated until they are collected.
6. Students will remain at home and follow MOH guidance.
7. Other staff that are considered to be close contacts will be sent home and follow guidance as per MOH.

A student in a pod is symptomatic

1. Suspected cases' symptoms are assessed and confirmed by the school Nurse.
2. Suspected case is isolated.
3. The nurse contacts the parents to pick the student up.
4. The student to consult the Dr. / follow the MOH guidance (once put).
5. Parents of the symptomatic student keep the school nurse informed about the testing process and student's condition.
6. If the student tested positive, the school will communicate with parents of students in the class pod and other close contacts (staff, bus riders, etc.). These close contacts need to follow the close contact with positive case protocol.

A teacher /staff is symptomatic

1. If a staff member is unwell with suspected Covid-19 symptoms during school, they should see the school nurse.
2. Suspected case symptoms will be assessed by the school nurse.
3. Staff member has to inform the supervisor.
4. Suspected case will go home and will be advised to consult a Dr.
5. Staff will remain at home (isolated if at school);
- Staff member will follow health care provider instructions.
6. As per our school policy, Staff member has to either do the PCR or get a medical clearance, before coming back to school.
7. If the staff member /teacher tested positive, the school will communicate with parents of students in the class pod and other close contacts. These close contacts will follow the MOH close contact protocol.

Student/Staff/ teacher is symptomatic and tested **NEGATIVE**

Student /staff/ teacher can return to school when symptoms are relieved / the person fits to work.

Direct contacts with **SUSPECTED** Case Communication

At this point, no communication required as the contacts of the contacts are not traced & quarantined as per WHO / CDC recommendations.



Direct contacts with **POSITIVE** Case Communication

. All parents will receive notification by email.
 . The notice will include the student grade, pod and which classes the student attended during the school day.
 . Parents will also be notified of any staff member that tests positive.
 . Communication will include all procedures to be followed by the close contacts.

"Reporting cases to the MOH / MOE will be done according to their upcoming protocol."

7. Preparing to return to school

In preparation for students returning to campus, the following activities will occur:

- On-campus transition activities will occur (as per the schedule outlined above) to acclimate students to the necessary measures and precautions that will be taken.
- Instructional videos will be prepared for each school that show students where to walk, what their revised classrooms will look like, etc.
- A range of written communication will be shared with parents and staff so everyone knows what is expected and the measures being taken.
- Live, online sessions will be held for each school to give parents the opportunity to ask questions.

8. Blended Learning Program Overview

The blended program for BBS is designed to allow students to return to on-campus schooling while allowing the school to maintain social distancing, both within and outside of the classroom.

The models outlined below for each division are designed to be a transition from full online learning at home, to full-time, in-person learning on campus.

The speed and timing of which we move through each of the stages will be guided by official advice and directives from the relevant authorities, including the Ministry of Health, Ministry of Interior and Ministry of Education.

9. Division-specific schedules and details

Preschool:

A. Schedule for Week 1

Reduced Class Sizes Staggered Schedule: Pre-K 8:10 A.M. - 1:10 PM, KG1/KG2 grades 8:00 a.m. to 1:00 p.m)
A and B Classes: Students will be divided into 4 groups based on 5- 6 students per group in each class.

An email will be sent to parents by teachers to notify them of their child's group.

Pre-K A and B Classes	KG1 and KG2 A and B Classes
Group 1 8:10 - 9:10	Group 1 8:00 - 9:00
Group2: 9:30 - 10:30	Group2: 9:20 - 10:20
Group 3: 10:50 – 11:50	Group 3: 10:40 – 11:40
Group 4 12:10 - 1:10 pm	Group 4 12:00 - 1:00 pm
Student Dismissal at Classroom Doorway, Following Floor Stickers	Student Dismissal at Designated Floor Stickers on Playground

Schedule Week 2 and 3: reduced/modified hours schedule
Schedule Week 4 and 5: regular hours schedule

Blended Model of Learning Begins: A and B Days Schedule Rationale: This model decreases the numbers of students in the building by half daily, to allow for social distancing inside each of the classrooms. This model increases the available workspace inside the classroom for each child to provide greater distancing between students working at tables/centers. This is a true 50 / 50 model, where 50 percent of the students are at school learning while the other 50 percent of the students are learning from home per day.

PK / KG1 / KG2 the homeroom classes will be divided into half sections, with each language teacher. (example: A1, A2, B1, B2)

Additionally, a number of parents may opt to keep their child at home for the beginning of 2021-22. These parents may choose the option for online learning only. In such cases, those students who are 100% at home for lessons (choose not to come to school) will log-in to zoom live teaching via a set daily schedule for a 30 minute block of direct teaching instructional time for the core subject areas. These students will submit daily work and independent activities online via the seesaw app.

Week 2,4	Sunday	Monday	Tuesday	Wednesday	Thursday
A Homeroom Classes	At School A1, A2 ½ Class with each Language Teacher	Home B1, B2	School A1, A2	Home B1, B2	School A1, A2
B Homeroom Classes	At – Home B1, B2 attend class via Zoom session live streaming and submit student work via Seesaw	School A1, A2	Home B1, B2	School A1, A2	Home B1, B2

Week 3, 5	Sunday	Monday	Tuesday	Wednesday	Thursday
A Homeroom Classes	At – Home B1, B2 attend class via Zoom session live streaming and submit student work via Seesaw	School A1, A2	Home B1, B2	School A1, A2	Home B1, B2
B Homeroom Classes	At School A1, A2 ½ Class with each Language Teacher	Home B1, B2	School A1, A2	Home B1, B2	School A1, A2

Classroom Daily Schedule: On Campus (Students remain in their classroom “bubble.”)

Pre-K 8:10 – 11:40

Homeroom 1

- 8:10 to 9:30 ½ class of students in each language class
- 8:15 to 8:30 1st Recess Indoors
- 8:30 to 9:00 Period 1
- 9:00 to 9:30 Period 2
- 9:30 to 10:00 Snack – Red & Yellow groups; Second Recess Indoors – Blue & Green groups
- 10:00 to 10:30 Snack – Blue & Green groups; Second Recess Indoors – Red & Yellow groups

10:30 to 10:40 Switch Groups; sanitizing of classes prior to switching (Teachers move, students remain)
Homeroom 2

10:40 to 11:40 ½ class of students in each language class; two 30 minute periods

10:40 to 11:10 Period 3

11:10 to 11:40 Period 4

KG1 8:00 – 11:30

Homeroom 1

8:00 to 9:30 ½ class of students in each language class

8:00 to 8:30 Period 1

8:30 to 9:00 Period 2

9:00 to 9:30 Period 3

9:30 to 10:20 Snack then Indoor Recess (Snack 30 min, Recess 20 min)

10:20 to 10:30 Switch Groups, sanitizing of classes prior to switching (Teachers move, students remain)

Homeroom 2

10:30 to 11:30 ½ class of students in each language class; two 30 minute periods

10:30 to 11:00 Period 4

11:00 to 11:30 Period 5

KG2 8:00 – 11:30

Homeroom 1

8:00 to 9:30 ½ class of students in each language class

8:00 to 8:30 Period 1

8:30 to 9:00 Period 2

9:00 to 9:30 Period 3

9:30 to 10:20 Recess (Indoors) then Snack (Recess 20 min, Snack 30 min)

10:20 to 10:30 Switch Groups; sanitizing of classes prior to switching (Teachers move, students remain)

Homeroom 2

10:30 to 11:30 ½ class of students in each language class; two 30 minute periods

10:30 to 11:00 Period 4

11:00 to 11:30 Period 5

The Morning Drop Off Procedures:

- Arrivals will take place using staggered timings, as the following: KG1 & KG2 at 8:00 am, Pre-K at 8:10 am.
- Arrival at Preschool Gate 2, all people should wear masks when arriving at school and while on campus, including in classes.
- All people should sanitize their hands when arriving on campus and before entering and exiting any classroom.
- Anywhere people might line-up should have two-meter markings on the ground to help keep everyone socially distant.
- Only allow students, faculty and essential staff on campus.
- Parents, caregivers will follow social distancing and stop by the temperature check tent/table for temperature scan and use of hand sanitizer
- Take the temperature of each person as they enter the campus (thermal imaging technology is the fastest and most effective way to do this).

- Post signage at the gate of the school with reference to wearing face masks, having their temperature taken, hand sanitization, keeping socially distant, washing hands properly for 20 seconds, coughing into elbow or tissue, disposing of face masks correctly etc...)
- Pre-K parents may drop off directly at classroom doorways to ease separation anxiety; parents may not remain in hallways waiting for students to settle into classrooms if unruly due to social distancing; children will need to leave with parents back to home if unable to attend class successfully (Counselor can provide suggestions).
- KG1 and KG2 parents will drop off at the playground area, on marked indicators for social distancing and students will be supervised and walked to classes by staff

B. Learning

- Each Homeroom Class will be divided into two sections (1 and 2), consisting of a maximum of 12-13 students For example: KG1 Green A-1 or KG1 Green A-2; B-1 or B-2; The homeroom teacher will notify parents by email in the week prior to start.
- Students will physically attend school on alternating days during Week 2 and 3 reduced hours, and week 4 and 5 regular hours.
- As an example, according to the chart shown above, Group A will attend school on Sunday, Tuesday, and Thursday during week 2 and 3. While on Monday and Wednesdays, the Group A will attend class via a live stream Zoom session and submit their student work via Seesaw of those same weeks.
- The Group B students during week 2 and 4 will attend class via a live stream Zoom session and submit their student work via Seesaw on Sunday, Tuesday, and Thursday. While on Monday and Wednesday the Group B will attend school.
- During week 3 and 5, opposite schedule takes place
- The rotation will alternate (as per the schedule shown above) between week 2, 4 and week 3 and 5.
- After **week 5**, all PS students will be attending school physically. MOH and MOE terms and conditions will be taken into consideration. Regular PS schedules will be effective.

C. Assessment

- All teachers will use developmentally appropriate forms of assessment to inform instruction and offer some qualitative feedback to students and parents on work submitted.
- Assessment for learning (formative assessment)
Teachers will use student responses on Seesaw to monitor student learning, provide feedback, and inform instruction.
- Assessment of learning (summative assessment)
At the end of a unit or time period, teachers will post assessment activities to assess student progress toward unit goals to gain information for summative report card annotations according to the schools' academic calendar.

D. Recess procedures

- Prior to week 6, recess will be held inside the classroom (20 min) and supervised by a teacher or teacher assistant. Recess will consist of the following, while keeping social distancing in the room using floor marker stickers or tape indicators and chairs for social distancing. Washing of hands, sanitizing of the tables and materials takes place, to prepare for rotation of classes.
 - Story Telling
 - Brain Break Activity
 - Educational video, maximum 10 min.

E. Morning routine procedures

Pre-recorded morning routines videos will be shared via Seesaw for at home learning or via the smartboard for students at school.

F. Transition between class procedures

Students will not travel for specials classes. Language teachers will move from the homerooms when it is time to switch classes in the schedule.

Transitions upon arrival and dismissal and while students transition to their homeroom “bubble” classroom, will be supervised by an adult and adhere to the expected two meters distance. When students are moving around the building, they need to be taught and guided on the following expectations and reinforced consistently by all teachers. These include:

- Everyone washes/sanitizes hands before moving to another section of the school; students in preschool will not travel for specials classes (PE, Music, Atelier, Recess) Specials will be held inside the homeroom classrooms; Atelierista will visit classrooms and offer centers/station work
- Move on the right when moving up and down the stairs and through the hallways
- Move up and down the stairs one step at a time, stairs will be marked every 5th step
- Keep hands and bodies to him/herself
- Adults using the elevator must sanitize hands before entering the elevator; students do not use elevators in the preschool
- Two people maximum on elevator, with distance inside the elevator maintained, facing away from each other
- When exiting the elevator, hands must be sanitized

Dismissal:

- All people should wear masks while on campus for dismissal, including inside playground dismissal areas, transitioning for dismissal, or inside classrooms.
- Teachers and teacher assistants will escort students on the markers indicated for social distancing in the playground for dismissals at the staggered times
- Dismissals will take place using staggered timings, as the following:
 - KG1 11:20 at the playground area as marked for social distancing (Siblings of KG1 join at this time outside as well.)
 - KG2 11:30 at playground area as marked for social distancing
 - Pre-K 11:40 dismissed directly at PK classrooms, using social distancing
- Parents and caregivers should remain inside their cars until the appropriate dismissal timings, as listed above. When they enter the school, they will wait at the social distancing markers located on the playground according to the timings schedule.
- Lines at the KG 2 Gate will be drawn onto the ground to indicate flow of traffic. Entering is closest to the KG wall structure; exiting lane is closest to the wall of plants. All families will enter the KG playground closest to the reception area and exit the playground with their children using the gate closest to the soccer field, walking around the theater back to the KG Gate 2 Exit.
- Pre-K dismisses directly from the classrooms using the Pre-K hallways only, following social distancing indicators while inside the building. Flow of traffic inside the building is guided by floor markers, on left and right sides of the Pre-K hallway.
- KG1 Parents and nannies will enter from the KG 2 Gate area at 11:15; other grade levels should remain inside their cars or will be kept at gate 2 using social distancing, until KG1 is cleared; all KG1 and KG2 students will exit the playground using the fenced gate by the soccer field and walk around the theater back to the KG 2 Exit Gate.; KG2 parents and nannies may enter at 11:25; Pre-K caregivers may enter through the gates at 11:35 a.m.
- (Late Pick Ups will be walked to a designated location for pick up)

G. KG Afterschool Club

After school clubs will not be offered in the Preschool.

H. Communication

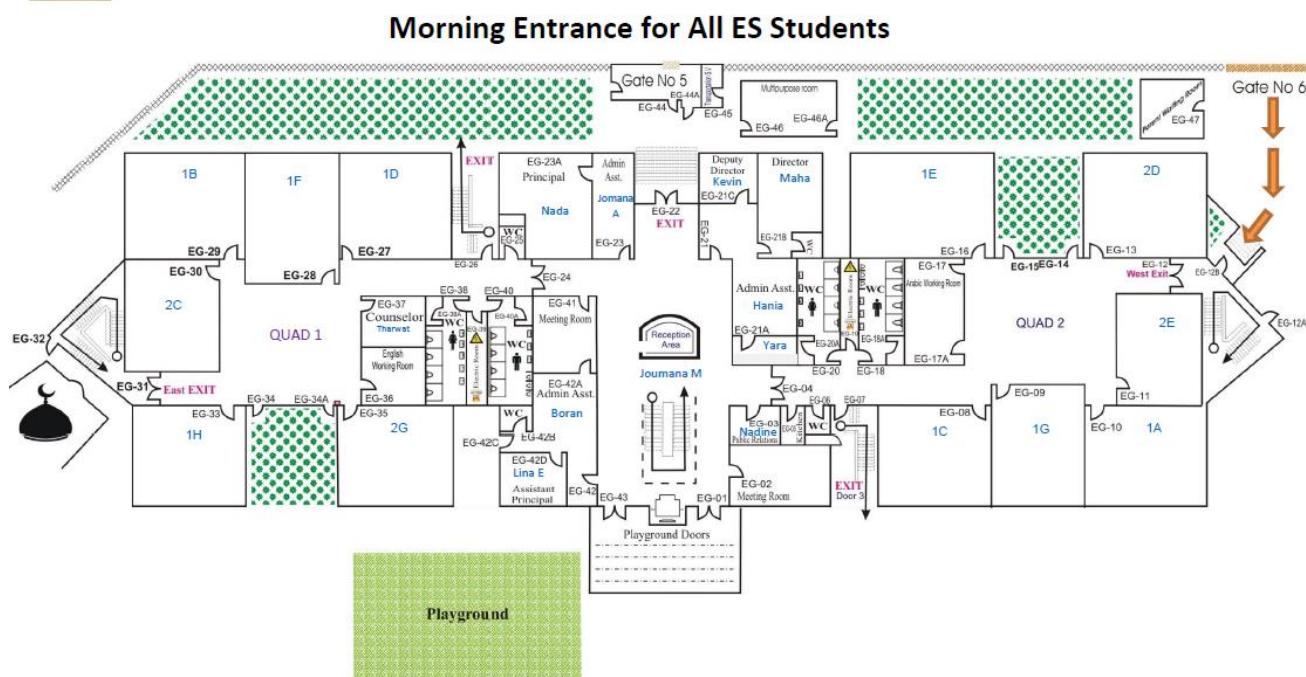
Title / Office	Email Address
PS Secretary at Reception Office	rania.aljordi@bbs.edu.kw
PS Admin Asst at the PS Office	lubna.awayes@bbs.edu.kw
PS Principal	anna.hutchison@bbs.edu.kw
PS Asst. Principal	fatina.khalaf@bbs.edu.kw
PS Counselor	saba.nosheen@bbs.edu.kw
PS Counselor	kiana.barclift@bbs.edu.kw
Google (BBS student account)	fouad.elchmouri@fawsec.com.kw
Skoolee, Zoom or Seesaw Help	etm@bbs.edu.kw
PS Nurse, Pre-K	seetaraj.anantharajan@bbs.edu.kw
PS Nurse, KG	maha.aljammal@bbs.edu.kw

Elementary

Entering the school:

Follow the orange arrow to enter from gate 6 to ES building via the west door.

Map view



A. Staggered Entry Schedule: Weeks 1&2

Reduced Schedule: 7:40 A.M.-12:15P.M., all grades for the first four weeks of the school year.

Grades 1 and 2:

Students will be divided into 4 groups based on 6-5 students per group/class.

Grades 3,4, and 5:

Students will be divided into two groups based on 12-13 students per group in each class.

An email will be sent to parents by teachers to notify them of their child/children group based on family name alphabetical order considering students drop ins.

ES Staggered Entry Schedule for the first two weeks of 21-22: 7:40- 12:10

Grades 1&2	Grades 3,4 &5
<p>Group 1 07:40 – 8:40 Detailed lesson schedules and breaks will be created for staggered entry..</p>	<p>Group 1 07:40 – 09:50 Detailed lesson schedules and breaks will be created for staggered entry.</p>
<p>Group2: 08:50 – 09:50</p>	<p>Group 2: 10:00-12: 10</p>

Group 3: 10:00 – 11:00	
Group 4 11:10 - 12:10	
End of Day for Students	

Starting 3rd Week of 21-22 School Year, ES HLP will be applied. 1-5 Students will be attending school based on two groups for two weeks.

B. Blended Learning Timetable for BBS Elementary School: 8:00- 12:00

Class Grouping for Weeks 3& 4

Week 3	Sunday	Monday	Tuesday	Wednesday	Thursday
Group A	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite
Group B	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>

Week 4	Sunday	Monday	Tuesday	Wednesday	Thursday
Group A	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>
Group B	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite	<i>Home attend class via Zoom session live streaming and submit student work via Seesaw</i>	Onsite

An email will be sent to parents by teachers to notify them of their child/children group based on family name alphabetical order considering students drop ins.

Detailed schedules for lessons will be created for this period.

Learning:

- Each class will be divided into two groups (A and B), consisting of 13/14 students
- Students will physically attend school on alternating days. As an example, according to the chart shown above, Group A will attend school on Sunday, Tuesday, and Thursday during week 3 of the 21-22 school year. On Monday and Wednesday of this same week, students will be attending Zoom classes via Zoom and learning synchronously from home. Group B will be attending classes Via Zoom from home on Sunday, Tuesday, and Thursday of week 3, and will attend school on Monday and Wednesday of this week. During week 4 the rotation will alternate.
- Reduced schedule of 4 hrs
- IT, Arabic Library, and English Library will be embedded in language classes.
- Practice Energizing activities and time for movement during class.
- A packet per core subjects will be prepared and printed for each student as needed to be used during the days they stay at home.
-

C. Assessment:

ES Blended learning program will be based on the following terms:

- Student attendance
- Student participation
- Student completion and submission of activities, in-lesson tasks, classwork, and online program assignments.
- Collaboration during class participation, discipline, and behavior.
- Projects.
- Teacher's assessment of student responses.
- Teacher's observation and anecdotal notes.
- Same standards that were implemented during the e-learning period will be used during blended learning.

Recess procedures starting week 3 until further notice

- Only eight classes will be allowed onto the playground at any one time, and each class will be restricted to a designated area under strict supervision. Students will be reminded about and monitored for social distancing.

Grades 1 & 2	08:30 - 08:45 up to final decision on ES timings	Grade 1 eating time in class	Play time for grade 2 on the playground
	08:45 - 09:00	Grade 2 eating time in class	Play time for grade 1 on the playground
Grades 3 & 4	09:30 - 09:45	Grade 3 eating time in class	Play time for grade 4 on the playground
	09:45 - 10:00	Grade 4 eating time in class	Play time for grade 3 on the playground

Grade 5

- Grade 5 students will have their own recess time (see grade 5 schedule).
- Students will use the **East** and **West** doors for exiting the building, and doors **1, 2, and 3** for entering the building.
- There will be markings on the playground to show where the students will line up.
- Handwashing (for a period of 20 seconds) or hand sanitizing will occur before and after recess.

D. Dismissal time: 12:00-12:30

Students will use gate 6 for entering and exiting the school grounds.

Dismissal time (staggered for all grades)

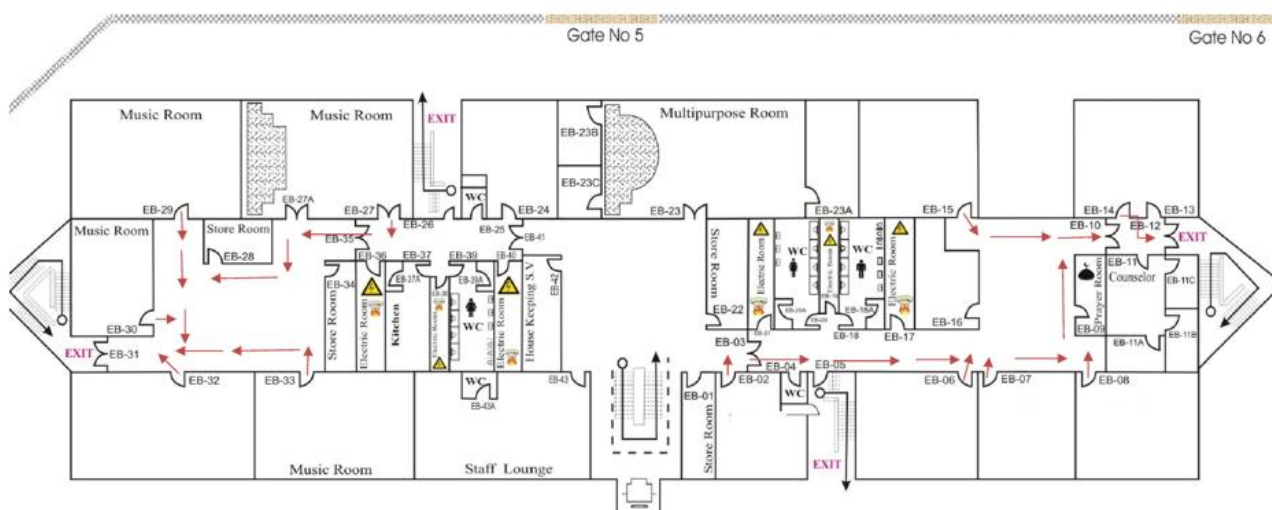
12:00 PM	Grades 1 & 2
12:10 PM	Grades 3 & 4
12:20 PM	Grade 5

A detailed lesson schedule will be created for weeks 3 and 4

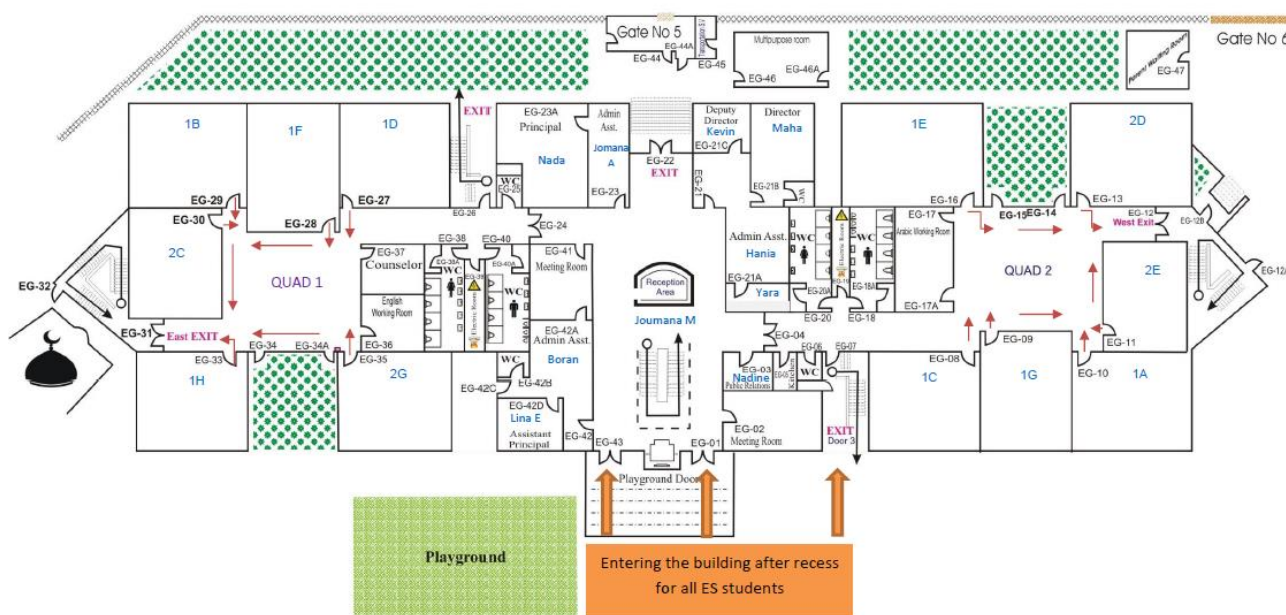
There will be identified locations for classes that will be used as a waiting area until all students are collected. This area will be between Gate 6- West gate and ES Gym- Class signs will be painted on that wall between BBS and the government school will have the class signs painted. Teachers will be supervising students according to a set Duty schedule.

Student traffic flow during recess and end of day (with maps):

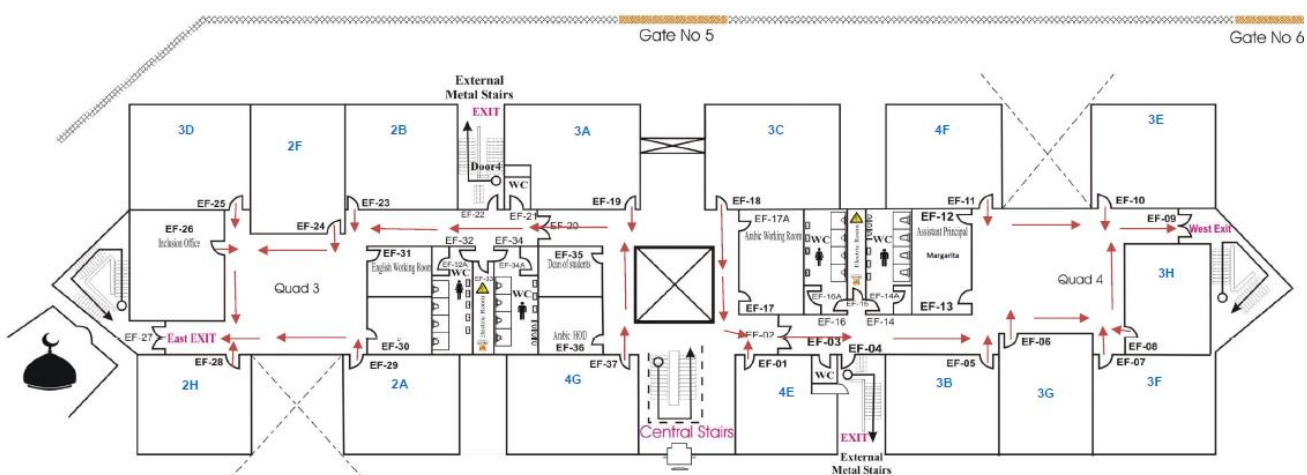
Recess & End of Day Exit Map (Basement)



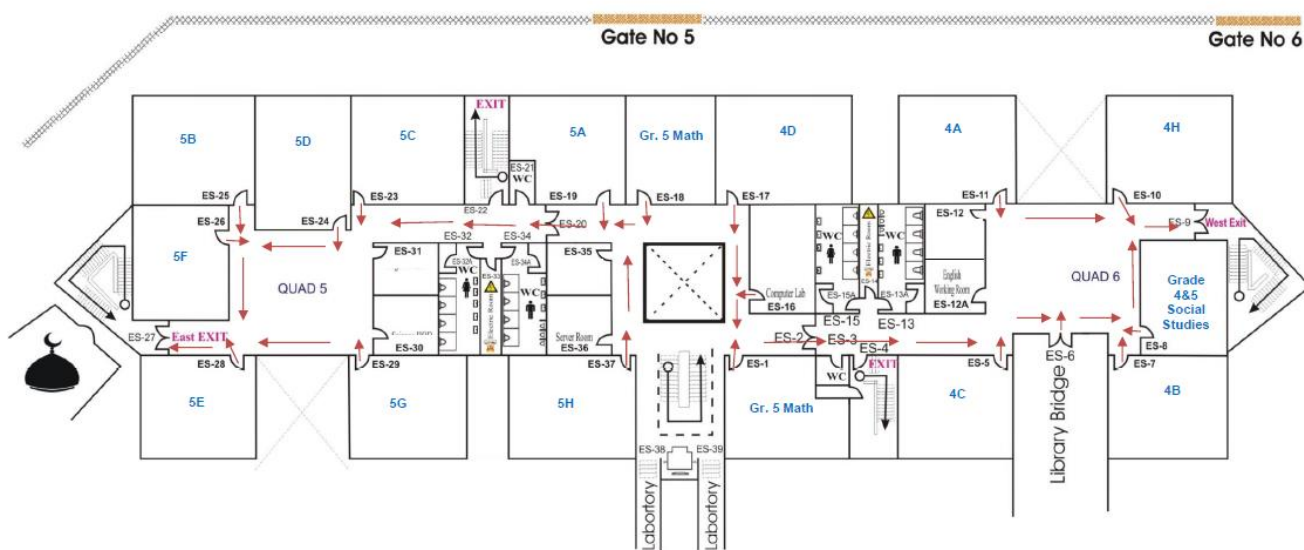
Recess & End of Day Exit Map – (Ground Floor)



Recess & End of Day Exit Map – (First Floor)



Recess & End of Day Exit Map – (Second Floor)



Morning routine procedures

As per the MoH and MoE directives, there will be no physical assembly during morning routine. Quran recitation, flag salute and school important announcement will be done via PA system.

Transition between class procedures

- Students will not move from class to class during the school day, but they will remain in the Homeroom class except when going to recess. Teachers will move between classrooms.

Starting **week 5** of 21-22 all ES students will be attending school physically. MOH and MOE terms and conditions will be taken into consideration. Regular ES schedules will be effective.

E. Communication

Title/Office	Email Address
ES Principal	nada.darwish@bbs.edu.kw
ES Asst. Principal	lina.elsoury@bbs.edu.kw
ES Asst. Principal	margarita.edwards@bbs.edu.kw
ES Principal Administrative Assistant	jomana.ali@bbs.edu.kw
ES AP Administrative Assistant	boran.boshnak@bbs.edu.kw
ES Receptionist	Danah Hamad
Grade Head Gr 1 & 2	reem.ghareeb@bbs.edu.kw
Grade Head Gr 3 & 4	anab.warsame@bbs.edu.kw
Grade Head Gr 5	shirley.taylor@bbs.edu.kw
Arabic HOD	seham.alhawa@bbs.edu.kw
Islamic St. HOD	wafa.alzubaidi@bbs.edu.kw
Social St. HOD	hana.marmar@bbs.edu.kw
Music HOD	hany.soliman@bbs.edu.kw
PE HOD	joseph.chacko@bbs.edu.kw
Counselor	tharwat.saraeb@bbs.edu.kw
Counselor	Fawaz Al Bahou-New
Counselor	Arlisha Bailey- New
Counselor	ramzi.alhout@bbs.edu.kw
Dean of Students	maysaa.sioufi@bbs.edu.kw

Middle School

A. Schedule

Middle School (MS) planned for different programs which will be followed based on the guidelines from the MOE and MOH. These programs are Online, Blended, or On-Campus. The Middle School Blended Learning Program's (MSHLP) purpose is to decrease the number of students in the building by half daily for social distancing inside each classroom. This increases the available workspace inside the classroom for each child, to provide greater distance between students working in any given class following the same regular schedule (detailed schedule is available) and time 8:00 a.m. to 12:20 p.m. As with the traditional classroom, students working independently at home are expected to maintain the necessary self-discipline to keep up with the course work. In addition, we encourage you to go through the Parent Handbook on the BBS MS webpage to help guide you through a successful year.

The success of any of the above programs requires a true partnership among our students, teachers, counselors, Learning Support Specialists, and parents. Our dedicated staff will commit to plan carefully, maintain an online presence for parents and students as scheduled, and provide regular feedback. Because of this partnership, the MSBLP social distancing experiences will continue to support students' academic progress and will be mindful to attend to students' social and emotional well-being.

TWO WEEKS

Reduced schedule 8:00 am- 12:20 pm		
Details	Start of period	End of period
P1	8:00 AM	8:35 AM
P2	8:40 AM	9:15 AM
P3	9:20 AM	9:55 AM
Recess - 25 minutes	9:55 AM	10:20 AM
P4	10:25 AM	11:00 AM
P5	11:05 AM	11:40 AM
P6	11:45 AM	12:20 PM

- following the same Bell Schedule as High School

B. Class groupings

During MSHLP, half of the MS students from each grade level will be on campus and will alternate on a daily basis between on-campus learning and synchronous learning from home from home via zoom, as follows :

Cohort 1:

Half of each of the sections **A, B, C.....H** from each of grades 6, 7, and 8 will attend classes on campus on **1 A,B,C,D, and E** days as in the schedule (detailed schedule is available).

[For example: 12 students (group1) from 6A will attend on one day and the other 12 students (group 2) will attend on the next day.]

Cohort 2:

The other half of each of the sections **A, B, C.....H** from each of grades 6, 7, and 8 will attend classes on campus on **2 A,B,C,D, and E** days.

	Sun	Mon	Tues	Wed	Thur	Sun	Mon	Tues	Wed	Thur	Sun
Cohort 1 (½ students 6-8)	F2F 1A	SL 2A	F2F 1B	SL 2B	F2F 1C	SL 2C	F2F 1D	SL 2D	F2F 1E	SL 2E	
Cohort 2 (½ students 6-8)		F2F 1A	SL 2A	F2F 1B	SL 2B	F2F 1C	SL 2C	F2F 1D	SL 2D	F2F 1E	SL 2E

F2F: Face-to-Face Onsite Learning (at school)

SL: Synchronous Learning (at home)

Students with serious medical cases will attend virtually/synchronously every single day until the phase is over.

Starting September 12 the schedule timings will be back to normal as follows:

First Period
Second period
1 st Recess
Third Period
Fourth period
2 nd Recess
Fifth Period
Sixth period

Each period is 60 min

C. Assessment

All teachers will use developmentally appropriate forms of assessment to inform instruction and offer some qualitative feedback to students and parents on work submitted.

Assessment for learning (formative assessment)

Teachers will use student responses on approved platforms to monitor student learning, provide feedback, and inform instruction. Examples of formative are exit tickets, quizzes, classwork with targeted learning objective/s

Assessment of learning (summative assessment)

At the end of a unit or time period, teachers will post assessment activities to assess student progress toward unit goals to gain information for summative report card annotations according to the schools' academic calendar. Examples are: Quizzes, Cumulative work over an extended period such as project based learning; End-of-unit or chapter tests

Assessment as Learning

Is the use of ongoing self-assessment by students in order to monitor their own learning, which is "characterized by students reflecting on their own learning and making adjustments so that they achieve deeper understanding". In Middle School, we provide the proper tools and online subscriptions for students to monitor their learning progress such as IXL for Science, English and Math, Achieve 3000 for English, and I READ Arabic.

D. Students in school

Drop off/Pickup, check point, random temperature checks, toilet use guide and students in class

Entry to school (Drop off)

1. Administrator present at the gate supervising drop off by parents/drivers.
2. One-way traffic will be regulated for cars to avoid traffic congestion.
3. Temperature check will take place and questions of symptoms upon student's entry.
4. Staggered timing for students to enter school to avoid student traffic congestion at the gate.

Exit from school (Pick up)

1. Administrator present at the gate supervising drop off by parents/drivers.
2. One-way traffic will be regulated for cars to avoid traffic congestion.
3. Staggered timing for students to leave school to avoid student traffic congestion at the gate.

MS checkpoint upon school entry for anyone

1. Observing and ensuring all people (students/staff) are adhering to health guidelines.
 - a. Wearing masks (covering both mouth and nose).
 - b. 2-meter social distancing.
 - c. Asking for any kind of symptoms or temperature in the past 24 hours.
 - d. Ask about travel within 14 days from any household member.
 - e. Visual guide on keeping hands cleaned (washed up to 20 seconds) and sanitized.

Random temperature checks

- Random check temperature to anyone inside the school.

Toilet use guide

- The presence of staff to monitor students using the toilet with the announced procedure.
- Ensure you have sanitized your hands before entry.
- Use the toilet as per normal.
- Thoroughly wash your hands.
- Dry your hands and return to class.

Classrooms

- Student tables are to be 2-meters apart (Ensuring safe social distancing).
- Windows are to be open for air circulations when the weather permits.
- Masks to be worn at all times (covering mouth and nose).
- Student/ teacher should report to the school nurse if feeling unwell.
- Teacher will record students that use toilet during any session by the following:
 - o Time from leaving class to returning.
 - o The use of class sanitizer upon return.
 - o Adhering to mask-wearing.

E. Transition

Students shall exit class and follow arrows on the floor indicating direction of movement in the hallways and on the stairs. Students **will not be moving in opposite directions** that is only one direction flow of students to minimize interaction and keeping social distancing.

For more details, please watch this short video ([Click Here](#))

F. Recess procedures

Student expectations for recess:

- Students are expected to follow the school rules and cooperate when instructed and directed
- Students are expected to adhere to all new procedures so the school can follow the guidelines for health and safety
- Students who struggle to meet the new expectations will not be permitted on the playground
- Students must maintain a two-meter distance when playing
- We recognize the importance of physical activity and how it has many benefits for school-aged children; at the same time, students must maintain social distancing following Ministry guidelines. We are studying types of activities that allow physical movement while maintaining appropriate social distancing.
- Students will not be able to play on the playground equipment.

G. Morning routine procedures

To avoid unnecessary gatherings of large groups of people, there will be no morning routines until further notice. Important information, news, events, and recognition will take place in classrooms and virtually.

H. School Bag/Food

Students' locker will not be available and the school canteen will not be open for at least the first semester, or until we receive guidelines from MOE and MOH that there is no risk of physical contact, So, students will bring to school a small backpack carrying only the following:

- laptop + charger
- pencil case
- lunch box
- water bottle (refill)
- hand sanitizer

I. Communication

Concern	Contact Email Link
Skoolee account	Mr. Fouad
Google/Schoology account	Mr. Fouad
Schoology support	Ms Constance Walcott
Counseling Office	Mr. Elias or Ms. LeQuisha
Medical Excuse	Ms. Homa
General Concerns	Ms. Meyssa or Ms. Eiman
MS Receptionist	Ms. Wafa

Person	Contact Email
MS Principal-Mr. Nehme	nehme.elkourani@bbs.edu.kw

MS Assistant Principal- Mr. David	david.depolo@bbs.edu.kw
Math HOD- Mr. Hassan	hassan.farhat@bbs.edu.kw
English HOD- Ms. Salma	salma.shehadeh@bbs.edu.kw
Arabic HOD.- Mr. Hamza	hamza.deib@bbs.edu.kw
Science HOD- Ms. Dean	dean.savage@bbs.edu.kw
Islamic Studies HOD- Mr. Ameen	ameen.aldolat@bbs.edu.kw
Social Studies HOD- Ms. Hana	hana.marmar@bbs.edu.kw
Arts HOD- Ms. Rihab	rihab.lassadi@bbs.edu.kw
Music HOD- Mr. Hany	hany.soliman@bbs.edu.kw
PE HOD- Mr. Joseph	joseph.chacko@bbs.edu.kw
MS Nurse- Ms. Homa	homa.imamwerdi@bbs.edu.kw

High School

A. Master Schedule

High School (HS) planned for different programs which will be followed based on the guidelines from the MOE and MOH. These programs are Online, Blended, or On Campus. The High School Blended Learning Program's (HSHLP) purpose is to decrease the number of students in the building by half daily for social distancing inside each classroom. This increases the available workspace inside the classroom for each student, to provide greater distance between students working in any given class following the same regular schedule and time. In addition, we encourage you to go through the Parent Handbook on BBS HS webpage to help guide you through a successful year. All planned learning will be shared via Schoology, allowing any at-home students to follow the learning done at school synchronously. A reduced number of students increases the available workspace inside the classroom for each student, to provide greater distance between students working in any given class following the same regular schedule (detailed schedule is available) and time 7:20 am - 2:40 pm. **A reduced schedule will be followed during HSHLP, running from 8:00 a.m. to 12:20 p.m.**

Reduced schedule		
Details	Start of period	End of period
P1	8:00 AM	8:35 AM
P2	8:40 AM	9:15 AM
P3	9:20 AM	9:55 AM
P4	10:00 AM	10:35 AM
Recess - 25 minutes	10:35 AM	11:00 AM
P5	11:05 AM	11:40 AM
P6	11:45 AM	12:20 PM

At the end of the **reduced schedule**, the high school will be return to our normal schedule as follows:

First Period
Second period
Third Period
1 st Recess
Fourth period
Fifth Period
2 nd Recess
Sixth period

Each period is 60 min

B. Learning

Learning targets will drive assessment and instruction; students will experience a regular classroom experience whether in-person or synchronous: Mini-lesson, small group, seminars, hands-on activities, formative assessments, and summative assessments.

Students will complete work for formative and summative assessments, reflect on and use feedback to improve work and will communicate with their teachers via Schoology, email, and in-person with any questions or challenges they may have whether synchronous or asynchronous.

C. Students in school

Drop off/Pickup, check point, random temperature checks, toilet use guide and students in class

Entry to school (Drop off)

1. Administrator present at the gate supervising drop off by parents/drivers.
2. One-way traffic will be regulated for cars to avoid traffic congestion.
3. Temperature check will take place and questions of symptoms upon student's entry.
4. Staggered timing for students to enter school to avoid student traffic congestion at the gate.

Exit from school (Pick up)

1. Administrator present at the gate supervising drop off by parents/drivers.
2. One-way traffic will be regulated for cars to avoid traffic congestion.
3. Staggered timing for students to leave school to avoid student traffic congestion at the gate.

HS checkpoint upon school entry for anyone

1. Observing and ensuring all people (students/staff) are adhering to health guidelines.
 - a. Wearing masks (covering both mouth and nose).
 - b. 2-meter social distancing.
 - c. Asking for any kind of symptoms or temperature in the past 24 hours.
 - d. Ask about travel within 14 days from any household member.
 - e. Visual guide on keeping hands cleaned (washed up to 20 seconds) and sanitized.

Random temperature checks

- Random check temperature to anyone inside the school.

Toilet use guide

- The presence of staff to monitor students using the toilet with the announced procedure.
- Ensure you have sanitized your hands before entry.
- Use the toilet as per normal.
- Thoroughly wash your hands.
- Dry your hands and return to class.

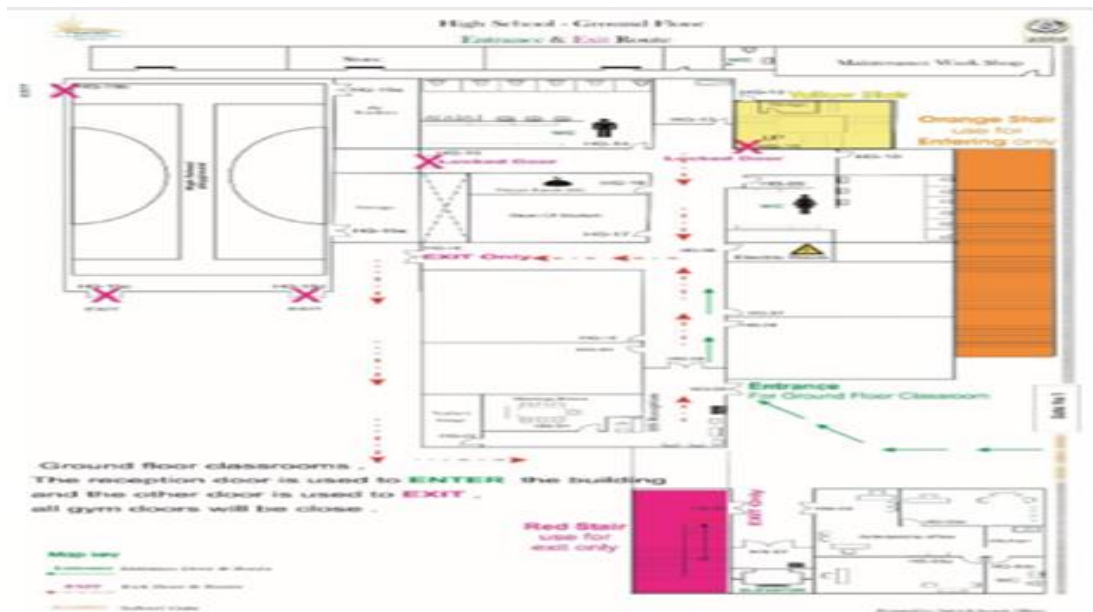
Classrooms

- Student tables are to be 2-meters apart (Ensuring safe social distancing).
- Windows are to be open for air circulations when the weather permits.
- Masks to be worn at all times (covering mouth and nose).
- Student/ teacher should report to the school nurse if feeling unwell.
- Teacher will record students that use toilet during any session by the following:
 - Time from leaving class to returning.
 - The use of class sanitizer upon return.
 - Adhering to mask-wearing.

Student traffic flow within the HS from floor to floor and area to area (with maps)

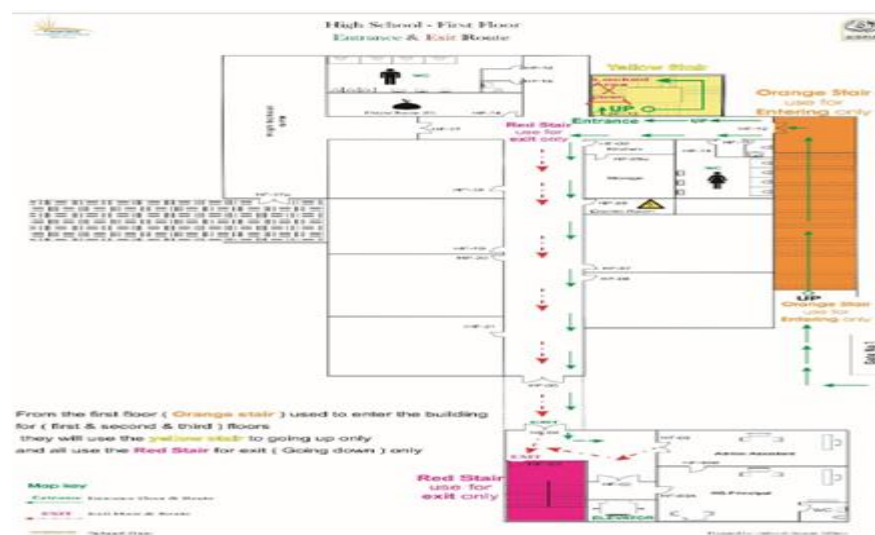
● Entering School to Ground Floor

- Follow the orange arrow to enter via the door next to reception to enter Gf classes.
- Exit door on the left near the dean of student office HG-18.
- Map view



Entering school to Floor 1

- Follow orange stairs (outside stairwell located on the right hand as you enter from gate 1) to enter to floor 1.
- If in need to go to Floor 2 or 3, take the yellow stairwell located near the bathrooms.
- Exit door is near the principal's office, take the Red stairwell and go down towards the ground floor area near the admissions office.
- Map view

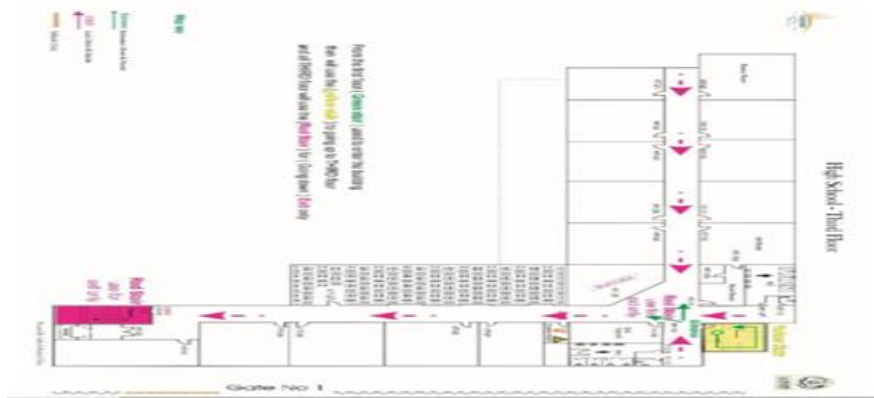


Entering school to floor 2

- Follow orange stairs (outside stairwell located on the right hand as you enter from gate1) to enter to floor 1.
- Take the yellow stairwell located near the bathrooms which will bring you to floor 2.

-
- The floor plan shows the layout of the second floor of the High School. The rooms are labeled as follows:
- Classroom (multiple rooms)
 - Library
 - Computer Lab
 - Music Room
 - Dance Studio
 - Gymnasium
 - Cafeteria
 - Hallway
 - Restroom
 - Entrance
- The plan includes a legend at the bottom left with the following items:
- Room Number
 - Room Name
 - Room Type
 - Room Color
 - Room Size
 - Room Shape
 - Room Orientation
 - Room Location
 - Room Access
 - Room Features
 - Room Details

- Follow orange stairs (outside stairwell located on the right hand as you enter from gate 1) to enter to floor 1.
- Take the yellow stairwell located near the bathrooms which will bring you to floor 3.
- Exit door is near the principal's office, take the Red stairwell and go down towards the ground floor area near the admissions office.
- [Map view](#)



33

D. Schedules:

During HSHLP, half of the HS students from each grade level will be on campus (considered as Cohort 1) learning in person and the other half (considered as Cohort 2) will remain at home learning synchronously. **Classes for both cohorts will proceed synchronously.**

Any student who might be exempted from attending physically on campus shall attend classes synchronously via Zoom.

Half of the HS students from each grade level will be on campus, and will alternate on a daily basis between on-campus learning and synchronous learning at home, as follows:

	Sun	Mon	Tues	Wed	Thur	Sun	Mon	Tues	Wed	Thur	Sun
Cohort 1 (½ students 9-12)	F2F 1A	SL 2A	F2F 1B	SL 2B	F2F 1C	SL 2C	F2F 1D	SL 2D	F2F 1E	SL 2E	
Cohort 2 (½ students 9-12)		F2F 1A	SL 2A	F2F 1B	SL 2B	F2F 1C	SL 2C	F2F 1D	SL 2D	F2F 1E	SL 2E

F2F: Face to Face Onsite Learning (at school)

SL: Synchronous Learning (at home)

- Half of each of the sections **A, B, C, D, E, & F** from each of grades 9-12 will attend Face-to-Face (F2F) classes on campus on while the other attend synchronously (SL) at home. The division of the homerooms will be adjusted as the electives are divided.
[For example: ½ students (per homeroom) will attend on one day and the other ½ of the students (per homeroom) will attend on the next day]
- Elective class lists will be divided based on Group A and Group B designation, as much as possible. Student numbers in elective classes may be at a slightly higher percentage than 50% due to their mixed nature.

1. Entering and Exiting School (Beginning and End of Day) Protocol:

- All HS Students must enter from Gate 1.
- HS Students will proceed immediately to their first classroom.
- Students are to remain in their first classroom until the start of the first period.

Exiting school

- Teachers need to have completed their teaching and ready to leave by end of the day
- Students are led by teachers in accord with **time slots (suggested time slots)**
 - Students will remain supervised during the exit walk until they are received by duty staff waiting downstairs (5 minute staggered time will be in place once timing is finalized)**
 - GF classes to leave @ end of the day - will leave from reception area
 - HF classes to leave @ end of the day- Will use stairwell next to bathrooms
 - HS classes to leave @ end of the day- Will use stairwell next to AP office
 - HT classes to leave @ end of the day - Will use stairwell next to bathrooms
 - Theater to leave @ end of the day - Will use outdoor metal stairs to leave campus
 - Science bridge classes to leave @ end of the day - Will use stairwell near the nurses office
- Specific exit doors/ stairwells to be used for **exit only, directly leading to Gate 1.**
- Teachers need to be on time during the **exit protocol leading their classes**
- HS Students will all exit campus from Gate 1.

- i. Student movement after school is only for the purpose of exiting the school/campus
- j. Students are not allowed to enter the school once they have left the school/campus as this will be coordinated between security staff and an assigned HS staff member with duty

2. Morning routine procedures

Virtual morning routine only if necessary/morning announcements can be a long-term replacement until Covid-19 situation changes (provide details on morning routines, and also how students will enter the buildings and go to their classrooms in the morning).

3. Transition between class procedures

- o Students to adhere to directional arrows and social distancing guidelines
- o Students are to avoid running/ physically interacting with other students
- o This procedure will be supervised by staff whether teaching or not, as teacher physical presence will be required
- o Using specific stairwells (as noted exit is exit/entry is entry)
- o Stairwell Doors to be supervised during student movement

E. Assessment

All teachers will use developmentally appropriate forms of assessment to inform instruction and offer some qualitative feedback to students and parents on work submitted.

All teachers will use developmentally appropriate forms of assessment to inform instruction and offer some qualitative feedback to students and parents on work submitted. This means that varied types of assessments will be used.

Assessment for learning (formative assessment)

Teachers will use student responses on approved platforms to monitor student learning, provide feedback, and inform instruction. Examples of formative assessment can range from oral question and answer, bell ringers, exit tickets, quizzes, class assignments/work, etc, all based on targeted learning objectives.

Assessment of learning (summative assessment)

At the end of a unit or time period, teachers will post assessment activities to assess student progress toward unit goals to gain information for summative report card annotations according to the schools' academic calendar. Examples of summative assessment can include (but not limited to) cumulative projects or assignments, seminars, presentations, tests, quizzes,

Assessment as Learning

Assessment as Learning is the use of ongoing self-assessment by students in order to monitor their own **learning**, which is "characterized by students reflecting on their own **learning** and making adjustments so that they achieve deeper understanding." The high school uses programs such as IXL for English and Math, Pearson, to track student progress over time.

If summative assessment takes the form of a paper/pencil test, those will be scheduled on F2F days; other forms of summative assessment may be scheduled for both F2F and IL days.

F. Communication

Title/Office	Email Address
HS Office	dana.elmanfoukh@bbs.edu.kw
HS Principal	laura.divine@bbs.edu.kw
HS Asst. Principal	manaad.safrani@bbs.edu.kw
HS Dean of Students	ahmed.osman@bbs.edu.kw
HS AP Secretary	zeina.dalli@bbs.edu.kw
HS Receptionist	rima.alzein@bbs.edu.kw
Counselor	mary.anderson@bbs.edu.kw
Counselor	yonsuetta.johnson@bbs.edu.kw
Counselor	jeanette.johnson@bbs.edu.kw
Counselor	eva.tavarnes@bbs.edu.kw (may need editing)
HS Counseling Secretary	marwa.shehata@bbs.edu.kw
Mr. Fouad	fouad.elchmouri@fawsec.com.kw
Math HOD	khaldoon.alababneh@bbs.edu.kw
English HOD	kathy.young@bbs.edu.kw
Business/Humanities HOD	fatima.kamali@bbs.edu.kw
Arabic HOD	ahmed.elfeky@bbs.edu.kw
Science/Technology HOD	mahmoud.negm@bbs.edu.kw
Islamic St. HOD	ameen.alдолat@bbs.edu.kw
Social St. HOD	hana.marmar@bbs.edu.kw
Art HOD	rihab.alassadi@bbs.edu.kw
Music HOD	hany.soliman@bbs.edu.kw
PE HOD	joseph.chacko@bbs.edu.kw
Nurse	rouba.omar@bbs.edu.kw

F. School Bag/Food

Students' locker will not be available and the school canteen will not be open for at least the first semester. So, students will bring to school a small backpack carrying only the following:

- laptop + charger
- pencil case
- lunch box
- water bottle (refill)

10. Procedures for high-risk students

For students with a significant health condition, we are pleased to offer opportunities for virtual learning during the extended return to schooling arrangements. Students who remain home for a prolonged period due to significant health risk or condition (as determined by the relevant authority) will be able to access similar lesson content and activities for their core classes as their classmates who are on campus. This will be through the platforms established and previously used for eLearning, such as Skoolee, Schoology, Zoom, Seesaw, etc.

Whom should parents contact if they have questions about eLearning?

Please feel free to contact your school administration if you have any questions.

11. Media Center, MakerSpace, and Atelier procedures

During phase 2 students will not go to the Media Center.

Students will be able to access and use the Media Center under the following conditions:

- There will be scheduled classes for students to visit the library. It will also be applied to the before, after, and during recess times. We can create a sign in Google form for interested students.
- The procedure will be explained clearly and repeatedly to all students via their teachers and librarians.
- Students will be exposed to the new library protocols to help them feel comfortable and safe
- Students will be encouraged to wash their hands before coming to the library and handling the books.
- Surfaces such as desks, chairs, door handles, book drops, book trucks, bins, should be disinfected thoroughly between transfers of classes. We will try not to schedule successive classes in order to have enough time for disinfecting the library
- Printed cleaning schedule will be displayed in order for the staff and students to know when the area was disinfected
- Clear signage and visual reminders will be spread in high profile areas especially the shelf areas and the information desk area
- Students will practice
- Wastebaskets will be available throughout the library space
- Students will be asked to create their own shelf markers to use while browsing for books and keep them with their belongings
- Hand sanitizers will be located in the library area as well as at the entrance of the library available for patron use
- Masks and gloves to be worn when dealing with returned books
- Marked bins with date labeled will be assigned to gather and house the collected items
- Returned items will be quarantined for 48 hours as per the Northeast Document Conversation Center (NDCC) recommendation
- The librarian will prepare for the library period in collaboration with the teachers in order to poll students on their interest and pull several books for them to choose.

Students will be able to access and use the MakerSpace under the following conditions:

Students will not be able to access the makerspace until phase 3

We need to adapt our services and spaces to ensure staff and student safety in BBS makerspace when we receive our students. Our priority will be given to HS and MS STEAM classes, Life Skills classes and long-term projects. Additionally, only one class will be allowed to enter the makerspace. Three portable maker carts will be prepared for teachers who want to borrow them in their lessons. Although it is difficult to allow students to work freely with makerspace supplies. However, there are still plenty of ways to keep students safe.

Students and staff are expected to comply with the information provided on this page, which will also be posted at the entrance and BBS website.

- Wearing a mask that covers the nose & mouth at all times while you are in the makerspace.
- Maintain 2 Meters of social distancing.
- Wearing gloves at all times while you are in the makerspace.
- Sanitizing what you touch
- Ventilating the space between uses.
- Making Virtual Makerspace tours – VR Tours will be made to help in introducing all the tools and stations in the makerspace.
- Making tool trainings - video resources pertaining to the safe use of each piece of equipment will be provided, followed by an online quiz.
- Having a hand-washing station at the entrance and ask students to clean their hands as they enter and leave.
- Disinfecting all the tools such as iPads between uses
- Making clear signage in every station to define one-way traffic routes and show students where to stand, as well as mark clear entrances and exits to help avoid “traffic jams” of students in specific stations.
- Reminding students that they should not share devices or handle other students’ supplies while they are working on projects.
- Reminding students to place the parts and tools in a designated bin or box to be cleaned later by the maid.
- Using TV screens in displaying safety instructions
- Each station/ zone will have a maximum capacity. Students should pay attention to the limits posted in each space (labels).
 - 3D printing- 4 students
 - Woodwork – 4 students
 - Laser cutter – 4 students
 - Technology – 6 students
 - Robotics – 4 students
 - Science 2 students
 - Green Screen rooms 2 students
 - Art – 24 students. Acrylic shields will be made in the makerspace to enable students to study, learn collaboratively

Students will be able to access and use the Atelier in PS under the following conditions:

Students will not be able to access the Atelier Studio until phase 3

Due to the nature of shared experiences in the ATELIER Studio, students will not be able to visit in person for discoveries and explorations, until campuses return to full instruction with ministry guidelines indicating it is safe to use a common shared space. Allowing more than 550 students to use this shared space, even on a rotation basis does not abide by the health and safety measures in place; instead the staff will push into the classrooms for the delivery of instruction to the students already in their “bubble classrooms”.

Procedure Proposal for SY 21-22

- The Atelierista and assistant will visit the classrooms on a scheduled basis to show / demonstrate lessons that explore ideas and guide discoveries for children through conversations.
- The Atelierista and assistant will collaborate with grade level teachers to design activities that support the unit of instruction.
- Students will use art materials, individually packaged for them or their personal items from their classroom pencil box.

12. Parent access to campus

Access to the campus for parents will be strictly by appointment only with a minimum of 24-hour notice.

13. Canteen

The canteen will be closed to all students until further notice. It is important that students bring their own lunch and water bottle to school every day, as no outside deliveries will be accepted at any time for staff or students.

14. Physical Education and Sports

Physical Education:

Students will continue to engage in physical education classes as a part of their regular weekly schedules. However, physical activity will be restricted to activities that are categorized as low-risk, that is, there is no physical contact between students, and social distancing can be maintained.

Sports:

Most sports, including all contact sports, are categorized as high-risk for potential transmission of COVID19. Therefore, we will wait for guidance from the MOH regarding group sports.

15. School events

We will continue to abide by all relevant government guidelines and advice in relation to public gatherings of groups of people, and the necessary measures that should be taken.

The circumstances, nature, and details of future school events involving large groups of parents and/or students during Semester 1 will be handled on a case-by-case basis and are dependent on the following factors:

- Venue
- Size of audience / participating group
- Ability to hold the event virtually
- Risk to participants/ audience health and safety.

16. Morning drop-off and afternoon exiting procedures

Entering and leaving the campus:

- With the exception of PS, no adults will be permitted entry to the campus to drop-off or pick-up students (apart from a 1 week grace period for Grade 1 students if necessary).
- All people entering the campus will have their temperature scanned and they should be wearing their masks. Anyone recording a level of 37.5C will be refused entry (if a student is delayed in being picked-up, they may be taken to the isolation room pending immediate pick-up).
- When dropping off or picking up children, all adults are required to remain in their car wherever possible. Guards and BBS nannies will be on hand to help students enter the campus.
- Upon arrival at school, students will pass through different designated entrance points. The entrance

points will be fitted with thermal imaging cameras, which will record each student and staff member's temperature.

- **Anyone with a temperature of 37.5 will not be allowed entry.** These students will be taken to a dedicated medical room within the school, where further temperature and medical checks will be made, and families subsequently notified.
- Social distancing measures should be observed in, around and near campus entry gates, including car parks and other areas.
- As there will be no after-school sport, activities or clubs, all students should leave the campus at the conclusion of the last lesson of the day.
- All students will go directly to their classrooms.
- At dismissal time students will be released at different times from different gates following a specific pathway on the grounds.
- Teachers will guide students to the right path.

In general:

- All movement around and within the building is to happen with the expected 1.5 outdoors and 2 meters distance indoors.
- Students and staff are not to be in school if they show any symptoms of illness and must be symptom-free for 48 hours before returning
- Students are on campus only for the duration of the school day. No after-school clubs, sports training, or music/band practice will be taking place.
- Students will go to their classrooms upon arrival to school.

Timings:

Division	Start Time AM	Dismissal Time PM	Gate (s)
PS (Staggered)	7:30	11:10	2-3
ES (Staggered)	7:40	12:15	5-6
MS	7:50	12:20 - 12:35	1-6
HS	7:50	12:20 - 12:35	1

17. Extracurricular programs and activities

On-campus:

There may be a limited range of afterschool clubs and activities on offer for students throughout Semester 1. This will only consist of clubs that consist of no physical contact, and where all the above-mentioned personal hygiene and social distancing measures can be maintained. This might include, but is not limited to, Robotics Club, Model United Nations, Student Leadership groups, etc.

As both the KASAC and OASIS have been suspended for the current academic year, there will be no after school sport training sessions or games.

Off-campus:

There may be a limited range of off-campus extracurricular activities available to students throughout the first semester. These might include student leadership and service-learning opportunities organized by the school or student-led groups such as Hand-in-Hand, NHS, etc.

There will be no local field trips or international student trips at this stage as directed by the MOE and MOH until further notice.

18. Communication

Email/BBS Website/BBS Instagram

Communication between school and families is of utmost importance. In addition to emails and announcements on BBS Website or Instagram, the primary mode of communication from school to home is the Skoolee data management system in MS and HS, and Seesaw in PS and ES. Students and parents are given separate passwords for confidential access.

Teachers will:

1. Be available to students during scheduled office hours.
2. Connect with students as scheduled by the Principal.
3. Email parents and/or Schedule PT ZOOM meeting during PT hours

Helpful, confidential information on each student in Skoolee includes:

- Weekly schedules
- Student Log
- Student Attendance
- Student Lates
- Student Progress/Behavior Reports

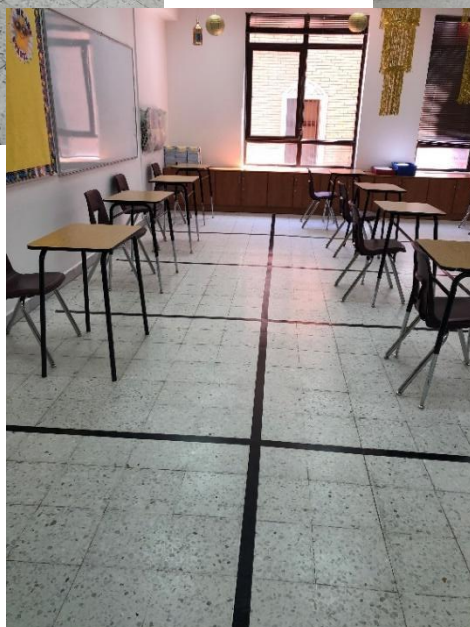
Student/Parent Concerns

At BBS, we wish to cultivate close relationships between the school and our families. Often, areas of concern can be resolved efficiently and effectively through direct communication between a parent and the teacher. Therefore, the following guidelines are in place to clarify the process of communicating concerns or suggestions taking into consideration that no PT conferences would be allowed on campus:

1. Parents email the student's teacher to discuss and resolve the issue of concern. Most issues are resolved with such direct interaction. Call the school's administrative assistant or receptionist to schedule PT ZOOM meetings with the teacher (Parents must use their student's account to attend a ZOOM meeting.)
2. If the issue requires further discussion after direct communication with the teacher, the parent should then email the respective Head of Department (HOD). Involving the HOD is particularly important with issues of student academic performance.
3. If the issue requires even further discussion after direct communication with the HOD, the parent may then email Assistant Principal, especially if the issue involves student behavior or the Principal for all other issues.

19. Health and Safety Measures by Fawsec Facilities

Photos of classrooms social distancing:



Campus Readiness:



Installation of new face recognition machines that will replace the fingerprinting machines.



Provided hand rub and sanitizers for all school divisions and ensured they are fixed in appropriate places.



Wall posters on all school screens and social media about COVID-19 including all preventive measures to be taken



Marking the classes' floors using tapes to ensure a social distancing between the students in their desks.



Installation of hand free door openers on main doors in all buildings.



Installation of soap dispenser in all divisions' toilets to minimize the contactless.



Brought foot pedal trash cans in the campus



Installation of a wall mounted body temperature next to school gates



Put social distancing reminder marks/cues on the ground around the campus and buildings (indoor and outdoor). Consider one-way paths and staircases, additional barriers.



Doorknob signage is provided to staff to identify whether they want the housekeeping staff to clean their office or they want to clean their office themselves.



Distributed desk shield for the offices



Proceed in installation of Infrared Electronic Basin Mixers (Sensor Faucet) in the building toilets. This project will be completed by January 2021.



Supply & installation of long spouts for all the water fountains to be more stable and suitable for filling the water bottles.



Created isolation rooms: These rooms will be used for anyone coming from Gates 1 or 2 who has a fever. (Temporarily until students return to campus).

Facilities Manpower:



Trained Cleaning and Maintenance Staff before school reopens on enhanced cleaning and sterilization procedures.



Check the temperature to staff and visitors via forehead thermometer to ensure no suspected cases before entering the campus.



Ensure all housekeepers are wearing gloves while doing the cleaning work and to be disposed of by the end of the school day.



Ensure that all staff wear masks during working hours and to be disposed of by the end of the school day



Supply gloves & masks for Facilities' staff as needed

Transportation:

There will be a daily disinfection for buses to be done by our housekeeping staff (morning & afternoon).

Place hand sanitizers on the buses.

Security staff will measure the temperature for the staff before boarding buses and upon arrival, any suspected cases will not be allowed to use the bus.

The bus company's representative is strictly notified to ensure the cleanliness of bus and ensure that drivers are wearing face mask/shield.

20. Resources for Parents

Dealing with anxiety about returning to school.
Getting your child back into a productive school routine.

Personal hygiene best practices:

Share with parents' videos/ posters/ brochures/letters etc. on:

- Proper hand washing techniques and when to wash their hands and for how long.
- When to use the sanitizer.
- The coughing and sneezing etiquette and avoid touching the face before washing their hands.
- Teaching their kids not to share their personal belongings / food utensils/ and stationary at school.
- Proper use of the facemask.
- Keeping a proper social distancing between each other.
- Avoiding crowded places.
- Avoiding confined areas with poor ventilation.

PRESCHOOL ADDS THE FOLLOWING THREE CATEGORIES

HEALTH AND WELL-BEING

Parent Resources

- [Tips for parents and caregivers – preparing your child to return to school](#)
- [Parents Guide To Support - School anxiety and refusal](#)
- Talking to Children about COVID-19 ([click here](#))
- ISCA Coronavirus Resource for Parents ([click here](#))
- Managing fears, feelings and worry during school closures ([click here](#))
- COVID19 Resources for Parents ([click here](#))

General Information Regarding COVID-19

Safety remains a top priority at the campus. To remain informed of global and regional events, we rely on official organizations and trusted agencies like the World Health Organization (WHO) and Kuwait Ministry of Health to help keep us updated. Please click below for the World Health Organization's Information Network for Epidemics.

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

Kuwait Ministry of Health

Kuwait cases and cases around the world are ever changing; we must be diligent and follow the recommended measures to reduce transmission risk and recognize potential symptoms. For the

most up-to-date information related to Kuwait confirmed cases, please view the Ministry of Health latest information. <https://corona.e.gov.kw/en>

E-LEARNING RESOURCES FOR PARENTS

1. Seesaw and Zoom Resources

The BBS Education Technology Management Department offers several parent “how-to” documents and videos that help guide parents as to how to navigate the Zoom platform and how to upload their child’s student assignment onto Seesaw. The document will be shared by email with all parents.

2. Digital Citizenship Tools

- [Click here: Creating a Family Media Use Plan](#)
- [Click here: Media guidelines for children of all ages from childmind.org](#)

21. References

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